



Ohio Department of Mental Health

30 East Broad Street
Columbus, Ohio 43215-3430

DATE: June 8, 2009 NUMBER: C-0609-03 ORIGINATOR & TITLE:
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Homeless Assistance Grant Program

OFFICE:
Office of Consumer and Recovery Supports

APPROVED BY: *DNH/KAH*
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DISTRIBUTION:
 BHO's Boards Provider Agencies Shareholder Organizations

SUBJECT:
 Allocations Certification Community Plan Critical Information
 Licensure MACSIS Medicaid Policy
 Procedure Other (specify): Match Funds for ODOD Homeless Assistance Grant Program

TITLE OF CORRESPONDENCE:

Match Funds for Ohio Department of Development's (ODOD) 2009 Homeless Assistance Grant Program.

CONTENT:

The Ohio Department of Development (ODOD) is once again offering the opportunity for interested and qualified entities to participate in their Homeless Assistance Grant Program (HAGP). This competitive application process will allow successful grantees to obtain funding to provide financial support for new and/or existing programs or projects.

The Homeless Program includes the following components: Emergency Shelter, Transitional Housing, Direct Housing, and Permanent Supportive Housing. The Ohio Department of Mental Health (ODMH) funds may be used as match for three of these programs, specifically, Transitional Housing, Direct Housing, and Permanent Supportive Housing. **ODMH match money cannot be used for Emergency Shelter Grant proposals.**

ODOD has a *one dollar for every two dollars requested* local match requirement. In other words, the local match requirement is equal to 50% of the amount of requested ODOD funds. ODMH is offering a limited amount of match funding (up to half of the amount of ODOD's local match requirement, not to exceed \$50,000 per project) to organizations that target housing programs serving persons with mental illness. The funds are allocated through Mental Health Boards and applicants must work with their local Board to apply for ODMH match funds. Scarce resources limit the overall availability of funding to a fixed, maximum total allocation of \$225,000.

Applicants for ODMH match funds must submit their pre-application(s) to ODMH on or before **Friday, June 26, 2009**. ODMH apologizes for the tight turnaround time on the due date for pre-applications. The time line is necessary in order for us to prepare and process our pre-commitment letters for applicants' inclusion with the ODOD's grant application due July 14, 2009. To qualify for ODMH match funds, the applicant must demonstrate an ability to secure at least half of ODOD's required local match (e.g., if ODOD will require at least \$50,000 local match; ODMH will require the applicant to come up with at least \$25,000 of the \$50,000 required local match). If ODMH finds that an applicant meets eligibility criteria for match funds, ODMH will issue a pre-application commitment letter. **An ODMH pre-application commitment letter is only valid if it is submitted to ODOD as a part of the applicant's HAGP application, due on July 14, 2009; ODMH will furnish commitment letters by Wednesday, July 8, 2009.**

ODMH reserves the right to reduce the pre-application commitment. ODMH match funding (\$225,000) is subject to availability of funds and General Assembly approval of the biennial budget. ODMH may reduce pre-application commitments on a pro rata basis to keep its total commitment to the amount of allocated funds. Also, ODMH awards will be based on ODOD's final award amount. ODOD decreases to the final award amount may result in decreases to ODMH's pre-application match commitment. Projects that are not funded by ODOD will not receive ODMH funding.

Once ODOD announces final awards, ODMH will determine how many projects require match. At that time, ODMH will advise applicants in writing of any modifications in the amount stated in the July pre-application commitment letter.

For technical assistance regarding ODMH Match Funding contact Deb Givens at givensd@mh.state.oh.us or 614-466-1323. For technical assistance with the ODOD Homeless Assistance Grant applications, contact Bob Johnson at 614-466-2285.

REQUIRED ACTION:

- Request for ODMH Match funds for the Homeless Assistance Grant Program (pre-application) **must** be received by ODMH prior to ODMH deadline
- Homeless Assistance Grant Program submissions are due to ODOD prior to ODOD deadline
- The name and description of each program for which a request for ODMH match is being made must be the same in the ODOD application as in the ODMH pre-application

DATES FOR REQUIRED ACTION:

- Friday, June 26, 2009 – Request for ODMH Match funds for the Homeless Assistance Grant Program (pre-application) must be received at ODMH not later than 5:00 p.m.
- Tuesday, July 14, 2009 – Ohio Department of Development's 2009 Homeless Assistance Grant Program application must be timely submitted to ODOD

NAME, TELEPHONE NO., AND EMAIL OF CONTACT PERSON(S):

Deborah Givens, Project Manager – givensd@mh.state.oh.us/614-466-1323

Enclosure: Pre-Application for ODMH Local Match Funding

cc: Sandra Stephenson, Director, ODMH
Sherry Boyd, PPD/ODMH
Jeannette Welsh, PPD/ODMH
Michele Sherman, Fiscal/ODMH
Carrol Hernandez, PPD/ODMH
Bob Johnson, ODOD/OHCP