



Ohio Department of Mental Health

30 East Broad Street
Columbus, Ohio 43215-3430

DATE: 09/19/2007 NUMBER: C-09-08-05 ORIGINATOR & TITLE:
Jill Hay, Chief
Janel M. Pequignot, National Accreditation Manager

OFFICE:
Standards Development/Administrative Rules

APPROVED BY:
Marc T. Baumgarten, J.D. (Acting), Deputy Director: Legal Services *M.T.B.*

DISTRIBUTION:
 BHO's Boards Provider Agencies Shareholder Organizations

SUBJECT:
 Allocations Certification Critical Information Licensure
 MACSIS Medicaid MSPA Policy
 Procedure Other (specify):

**TITLE OF CORRESPONDENCE: REVISIONS TO CERTIFICATION STANDARDS
EFFECTIVE 8/23/07**

This is to inform you of revisions made to the Certification Standards that became effective on August 23, 2007. They are as follows:

5122-24-01 Definitions. Cites to the Administrative Code were corrected in paragraphs (B)(85) and (B)(86). A definition of "Social Worker Trainee" was also added.

5122-25-02 Accreditation Requirements. Amplifies agency reporting requirements of accreditation survey date(s), specifying that the agency shall inform the Department, appropriate community mental health boards, and local client advocacy groups in writing of its accreditation survey date(s) at least thirty days prior to the beginning of a scheduled accreditation survey, or when the agency is given less than thirty days notice of a scheduled survey, within seven days of receiving notice from the accrediting body. An agency undergoing an unannounced or unscheduled accreditation survey shall inform the Department within seven days after the conclusion of the unannounced or unscheduled accreditation survey.

5122-29-10 Crisis Intervention Mental Health Service. Clarification was made to paragraph (B)(1) indicating that the elements enumerated in that paragraph be provided either directly by the agency seeking certification for this service or through an affiliation agreement with an agency already ODMH certified for the service.

Also, Social Worker Trainees (SWT) were added to the list of eligible service providers for the following Certification Standards: 5122-29-03 BH Counseling and Therapy Service; 5122-29-04 MH

Assessment Service; 5122-29-06 Partial Hospitalization Service; 5122-29-08 BH Hotline Service; 5122-29-10 Crisis Intervention MH Service; 5122-29-11 Employment/Vocational Service; 5122-29-13 Adult Education Service; 5122-29-14 Social and Recreational Service; 5122-29-17 CPST Service; 5122-29-19 Consultation Service; 5122-29-20 Prevention Service; 5122-29-21 MH Education Service; 5122-29-23 Adjunctive Therapy Service; 5122-29-28 IHBT Service and 5122-29-29 ACT Service.

Please note that the Ohio Counselor, Social Worker and Marriage and Family Therapists (CSWMFT) Board requires all MSW students to be registered with the Board as Social Worker Trainees in order to use the SWT designation. This registration allows agencies and the public to know that the person meets CSWMFT Board requirements to provide the aforementioned mental health services. However, according to the CSWMFT Board, an MSW student who already holds a license that is on the ODMH provider matrices (e.g. LSW, LPC, etc.) should not register as he/she is already an eligible provider of mental health services under that license. Please be aware that an unlicensed MSW student who chooses not to register with the CSWMFT Board is not considered an SWT by the Board. Therefore, while such an unlicensed and unregistered individual may still be considered a “student” as defined in OAC 5122-24-01 (B)(102) and may provide services as has been allowed in the past, unless he/she holds some other provider qualification, (e.g. Trained Other for CPST), he/she is not considered an eligible provider per the matrices. Under this scenario, an agency should reference the previously issued ODMH advisory dated 4/07/05, numbered C-04-01-05, and titled ***Student Field Placements in Certified CMH Agencies – Clarification*** which states, in part, “If a student providing Medicaid-billable services is not qualified per the matrix to provide services, then the agency may not bill Medicaid.”

Agencies can verify registration at <https://license.ohio.gov/lookup/default.asp> for any Board licensee or registration. Select the Counselor, Social Worker and Marriage and Family Therapists Board and then enter the last and first name of the individual in the appropriate fields. Once the name is displayed, select a blue highlighted item to see the dates of licensure or registration.

An agency notifying ODMH of its accreditation survey date(s) in accordance with OAC 5122-25-02 (E) may do so by sending an e-mail to Janel M. Pequignot, National Accreditation Manager, at PequignotJ@mh.state.oh.us. If preferred, the agency may mail written notification to Ms. Pequignot at Ohio Department of Mental Health, 30 East Broad Street, 8th Floor, Columbus, Ohio 43215-3430.

Finally, the ODMH Certification Standards can be accessed in their entirety on the World Wide Web by going to <http://www.mh.state.oh.us/>. Once there, refer to the “Quick Links” on the right side of the homepage and select “ODMH Rules”. Then, scroll down to where the Standards begin, at 5122-24-01. The Standards end with 5122-29-29. Also, the link to “Licensure and Certification” on the left side of the homepage can be accessed for announcements relating to the Certification Standards.

REQUIRED ACTION: Update hard copies of the ODMH Certification Standards, if necessary.

DATES FOR REQUIRED ACTION: Immediately

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cc: Commission on Accreditation of Rehabilitation Facilities
Council on Accreditation
Joint Commission