



Ohio Department of Mental Health

30 East Broad Street
Columbus, Ohio 43215-3430

DATE: 2/8/07 NUMBER: C-02-07-01 ORIGINATOR & TITLE: Holly Wilson, Fiscal Administration

OFFICE:
Office of Fiscal Administration

APPROVED BY:
Donald C Anderson, Acting Director:

DISTRIBUTION:

BHO's Boards Provider Agencies Shareholder Organizations

SUBJECT:

Allocations Certification Critical Information Licensure
 MACSIS Medicaid MSPA Policy
 Procedure Other (specify):
Fiscal Form 040

TITLE OF CORRESPONDENCE: Department of Mental Health SFY 2006 REVISED Fiscal Reporting Form Instructions

CONTENT:

Each fiscal year ODMH requires all Boards to complete a "Report of Receipts, Expenditures, and Service Units for Community Boards" known as the 040 Report (DMH-FIS-040). The FY 2006 form as originally distributed, contained a column for "1st/3rd Party Funds," which would have required Boards to obtain this information from their provider agencies. After an internal review and discussions with the trade associations, the decision has been made to omit this column from the 040 Form for FY 2006 reporting.

If a Board has already submitted the 040 with the agency 1st/3rd Party Funds column complete, it is not necessary to resubmit. We will omit the column before compiling the information for the annual report or any public documents. Any Board that has not yet submitted the 040 to the Department due to the collection of this information, should submit the report at their earliest convenience.

We also request that any Board which has not yet submitted the 040 due to any other circumstances, please contact your Area Director or Holly Wilson, Senior Fiscal Analyst, at 614-644-8559, wilsonh@mh.state.oh.us as soon as possible.

NAME, TELEPHONE NO., AND EMAIL OF CONTACT PERSON(S):

Area Director for your area
Holly Wilson, Senior Fiscal Analyst, at 614-644-8559, wilsonh@mh.state.oh.us