



**Ohio Department  
of Mental Health**

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Date: December 8, 2008

To: ADAMHS/ADAS/CMHS Board Executive Directors

Cc: Leadership Roundtable  
ODMH Senior Staff  
ODADAS Senior Staff

From: Sandra Stephenson, MSW, MA, Director, ODMH  
Angela Cornelius Dawson, Director, ODADAS

Subject: Combined ODMH/ODADAS Community Plan Guidelines

Attached please find a copy of the combined ODMH/ODADAS Community Plan Guidelines and Review Criteria. These guidelines, which will cover SFY 2010 and 2011, represent the Departments' efforts at streamlining statutory requirements and reducing administrative burden. This year, Board Community Plans will be submitted on-line through a web-based tool currently being developed. Plans will be due by Monday, April 13, 2009.

Regional trainings to review the combined community plan guidelines, introduce boards to the web-based tool, and answer questions will be held the week of December 15 and are detailed on page 3 of the attached guidelines.

Plans submitted to the Departments through the web-based tool will be reviewed by a joint ODMH/ODADAS team and boards will receive one set of feedback on strengths of the plan, areas in which the plan could be strengthened and areas in which technical assistance may be recommended.

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