



Ohio Department of Mental Health

30 East Broad Street
Columbus, Ohio 43215-3430

DATE: 10/30/06 NUMBER: C-10-07-03 ORIGINATOR & TITLE: Mark Bohlmann, Assistant Deputy Director

OFFICE:
Program and Policy Division

APPROVED BY: *Leslie O. Brower*
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DISTRIBUTION:

BHO's Boards Provider Agencies Shareholder Organizations

SUBJECT:

Allocations Certification Critical Information Licensure
 MACSIS Medicaid MSPA Policy
 Procedure Other (specify):

TITLE OF CORRESPONDENCE:

Request for SFY 2008-2009 Title XX Comprehensive Social Services Plan, (CSSP) by November 20, 2006

SIGNIFICANT CHANGES:

Assertive Community Treatment, Consumer Operated Services, Intensive Home Based Treatment, Self Help/Peer Support, and Transportation are added to the list of eligible services for inclusion in Title XX.

CONTENT:

As required by State Law, the Ohio Department of Mental Health is responsible for the preparation of the portion of the CSSP dealing with mental health services. The initial phase of this process is the completion of the proposed county service plan(s) by each Alcohol, Drug Addiction and Mental Health Services Board and each Community Mental Health Board. Attached are materials needed for the completion of the proposed service plans. Each Board that wishes to participate in the Title XX program in the FY2008/2009 biennium is required to complete one county service plan for each county in its service area. The CSSP profiles must be submitted in an MS Excel electronic format to the following email address:

TXX@mh.state.oh.us

The proposed county profiles must be submitted on or before Monday, November 20, 2006. If the county profiles are not received by this date, the Department will resubmit the FY2006/2007 Final CSSP County Profile data as the proposed FY2008/2009 county profile. Boards with a proposed county profile based on prior period data must submit replacement data prior to February 19, 2007 for inclusion in the ODMH Final Comprehensive Social Services Plan.

The remainder of this memo provides specific instructions for the completion of the county service plans. The enclosed instructions and forms are also available on the ODMH website at <http://www.mh.state.oh.us/cmtypolicy/funding/titleXX.html>.

• SFY 2008/2009 tentative Title XX Allocations. The tentative allocations reflect the amounts that should be used in the completion of the proposed county profiles. It must be emphasized that these amounts are estimates and are subject to change. Since there is no matching requirements, the figures reflect the

federal reimbursement amount. The amount listed in the final column should equal the total dollar amounts in all county profiles, plus the Board administration amount, (if any). The tentative allocations were calculated by using the following assumptions:

That the amount of Federal Title XX funds available to the Department of Mental Health will be \$8,675,278 in Fiscal Year 2008 and \$8,675,278 in fiscal Year 2009.

That in SFY08 and SFY09, each Board will receive the same percentage of the total allocation as it has in SFY07.

- **SFY 2008/2009 Mental Health Title XX Service Definition**
For mental health, Title XX Plan uses ODMH Certification Standards crosswalked with Federal Title XX Service Definitions as described in an attachment.

- **A Mental Health Service Definition/Federal Title XX Definition Crosswalk**

The Department will be using the required Federal Title XX Service Definitions, (for Title XX Planning and Reporting only). This crosswalk should be used to convert the Mental Health services as defined in the certification standards into the required Federal Title XX definitions. Please note that services have been added to the array of eligible Title XX services. including Assertive Community Treatment, Intensive Home Based Treatment, Self Help/Peer Support, Consumer Operated Services and Transportation. This will give ADAMH/CMH Boards additional flexibility in the administration of the Title XX Program. Please note that all references to services in the client's ICR's must, with the exception of transportation services and residential care services, reflect the Mental Health services as named in the certification standards.

- **SFY 2008/2009 Mental Health Title XX Service Definitions**

Title XX uses ODMH Certification Standards crosswalked with Federal Title XX Service Definitions as described in an attachment.

- **The County Service Plans.**

Previous legislation has left the Title XX eligibility criteria to the discretion of each County. Each County must document the eligibility criteria for free services, services with a fee, and services without regard to income. You should contact the County Human Services Department(s) in the County(ies) in your service district for the eligibility criteria of these three categories.

Instructions for Completion of the County Services Plan(s)

- 1. On the attached service plan file(s) please enter the estimated number of total recipients (recip) and the estimated costs of each service by the eligibility categories of the recipients.**
- 2. A formula will sum the costs of all of the rows and the costs of each column. Add the unduplicated number of recipients for each service type in the appropriate rows in the final column.**
- 3. If your Board is planning to bill Title XX for administrative expenses, please indicate the amount in the appropriate space.**
- 4. The sum of all costs of all services plus the Board's administrative expense charged to the Title XX Program, if any, must equal your board's tentative biennium Title XX allocation.**
- 5. The Board must then electronically submit the Title XX County Profile(s) to:**

Proposed County profiles will be subject to local county public hearings beginning in January, 2007. The Department will distribute the schedule of the hearing as soon as we receive the information from ODJFS.

REQUIRED ACTION:

Submission of FY 2008/2009 Title XX Service Profiles

DATES FOR REQUIRED ACTION:

November 20, 2006 and February 19, 2007

NAME, TELEPHONE NO., AND EMAIL OF CONTACT PERSON(S)

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ATTACHMENTS:

Title XX Allocations for State Fiscal Years 2008 and 2009

County Mental Health Title XX Service Plans for State Fiscal Years 2008 and 2009 (with formulas)

Federal Services Title XX Crosswalk for State Fiscal Years 2008 and 2009

Service Definitions for Mental Health Services