



Ohio Department of Mental Health

30 East Broad Street
Columbus, Ohio 43215-3430

DATE: NUMBER: ORIGINATOR & TITLE:
06-8-07 C-06-07-02 Jeannette Welsh, Housing Manager

OFFICE:
Program and Policy Development

APPROVED BY:
Sandy Stephenson, Director

DISTRIBUTION:
 BHO's Boards Provider Agencies Shareholder Organizations

SUBJECT:
 Allocations Certification Critical Information Licensure
 MACSIS Medicaid MSPA Policy
 Procedure Other (specify):

TITLE OF CORRESPONDENCE:
Mutual Systems Performance Agreement Addendum:
Community Capital Plan Guidelines

CONTENT:

The Department is in the process of preparing the next six-year capital plan for submission to the Office of Budget and Management (OBM) in December 2007. In the Department's February 10 correspondence to boards regarding the Mutual Systems Performance Agreement (MSPA) (Section 6.1.7), the due date for the Community Capital Plan is stated as September 2007. **Community Capital Plans are due to the Department September 7, 2007.** The Department will use your capital plan submission to develop its capital plan.

The plan will cover three capital biennia, SFY 09-10, 11-12, 13-14. Boards are reminded that appropriations are made only for the first two years of each six-year plan; funding will be received only for the SFY 09-10 biennium.

Capital plans will be considered only with evidence of a planning process that assures input from consumers, family members, and providers. **The plan should reflect mutually agreed upon areas of critical need.** This direction does not represent a departure from the Department's previous practice of identifying priorities at this stage in the capital process. Rather, we want to emphasize the importance of all mental health constituents planning collaboratively to address critical need in local communities. The Department requests that, in the manner described, each board assess and prioritize the critical capital needs of its own area for each of the three biennia in the plans.

Once the state capital budget is determined, we will contact you to set up a local conversation for completion of an application. All projects must be viable projects. We expect to begin the process of taking applications in July or August of 2008.

ODMH defines a viable project as one that represents local need as agreed upon by consumers, family members, providers and the board and that is consistent with the MSPA. To be deemed viable, the project must have an identified site as well as appropriate match (25%). Projects will not be considered viable unless they can be “closed out”, developed and in use by May 2009.

Please note, the Department does not anticipate receiving capital appropriations sufficient to fund all projects; increased leverage will allow a greater number to be funded. The Department’s share/participation will be no greater than 75% of the eligible project costs.

Boards should use the attached form to prepare capital plan requests. Please submit three (3) copies of each project that can meet this match requirement for consideration for capital funds to:

Hamid Mehrizi, Chief
Capital Planning and Management
30 East Broad Street, Room 1160
Columbus, Ohio 43215-3430

There are three documents critical to the submission of your capital plan. The first a cover letter that describes the inclusive and collaborative planning process described above. The second (attached) is a form that you will use to prepare each capital plan request. The third is a one page narrative describing each project in the plan.

A copy of each project request will be routed internally to your Area Director. Capital plans must be received by **September 7, 2007**.

REQUIRED ACTION:

Boards should use the attached form to prepare capital plan requests.

DATES FOR REQUIRED ACTION:

Capital plans must be received by **September 7, 2007**.

NAME, TELEPHONE NO., AND EMAIL OF CONTACT PERSON(S):

Hamid Mehrizi, Chief
Capital Planning and Management
30 East Broad Street, Room 1160
Columbus, Ohio 43215-3430
Phone: 614-466-3473
MehriziH@mh.state.oh.us

Robin Cox, Assistant Chief
Capital Planning and Management
30 East Broad Street, Room 1160
Columbus, Ohio 43215-3430
Phone: 614-466-3473
CoxR@mh.state.oh.us

Jeannette Welsh, Housing Manager
Consumer and Recovery Supports
30 East Broad Street, 8th Floor
Columbus, Ohio 43215-3430
Phone: 614-466-5157
welshj@mh.state.oh.us

Cc: Area Directors	Hamid Mehrizi
IBHS CEOs	Robin Cox
Doug DeVoe	Nancy Nickerson
Cheri Walter	Jim Mauro
Ron Rett	Bill Faith
Hugh Wirtz	Leslie Brower